

**CHERRY CREEK WATERWORKS DISTRICT
ANNUAL GENERAL MEETING MINUTES
held at the Cherry Creek Community Hall
Wednesday, April 19th 2023**

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| Present | Chair Dana Forrester, Vice-Chair Jennifer Smith, Trustee Charlaine Lacroix, Wes Kovacs, Lucas Banton, Cory Vanderhorst, Dave Arsnault |
| 1 | CALL TO ORDER: 7:05pm |
| 2 | OPENING REMARKS |
| 3 | ADOPTION OF THE AGENDA |
| | MOTION: "THAT the agenda for the 64 th Annual General Meeting be accepted." |
| | Moved Dana Forrester |
| | Seconded Charlaine Lacroix |
| | Carried |
| 4 | ADOPTION OF MINUTES |
| | Minutes of the 63 RD Annual General Meeting |
| | MOTION: "THAT the minutes from the 63 rd Annual General Meeting be adopted by the Board of Trustees" |
| | Moved Jennifer Smith |
| | Seconded Charlaine Lacroix |
| | Carried |
| 5 | DELEGATES |
| | Mike Sparrow – Regional Director Cherry Creek (Area F) |
| | Speech from Reginal Director: |
| | <ul style="list-style-type: none"> • Cherry Creek and ACRD have been working together to obtain a \$35,000 grant for the purpose of consultation on the topic of converting Cherry Creek Improvement District services to ACRD Services. • May 1st there will be a presentation at the ACRD Board office regarding the Cherry Creek Official Community Plan. This OCP provides the direction and vision for future development for the Cherry Creek area. Most importantly it will address home industry within Cherry Creek. If you think this pertains to you, you should attend the meeting. • I am trying to get together a mail out for cherry creek residents, please help me open correspondence with all of you, if you do not use social media please make suggestions on different lanes of communication. |

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| 5 | 2022 FINANCIALS REPORT | |
| | <p>Cory Vanderhorst, Assurance Services – MNP 2022 Financials Report Presentation and approval of financial reports</p> <p>James Casey: What is the \$10,000 repayment of long-term debt and how much is left to repay? Cory: Purchase of the lot behind the fire hall, with approximately \$30,000 remaining.</p> <p>Motion – “THAT the Cherry Creek Waterworks District Financial Statement for the year 2022 be approved as presented” Moved: Jennifer Smith Seconded: Charlaine Lacroix Carried</p> | |
| 6 | OLD BUISNESS | |
| | O-1 | <p>Dave – McGill Engineering, Water Treatment Plant Update Presentation notes attached*</p> <p>Jamie McKinnon: Since this process with Golder started, I have seen multiple communities have treatment plants finished in months, what are we doing to speed this up? Lucas Banton: For the past 18 months, our focus has been the 4321 project and the fire hall. I started by telling Golder I would be calling them every Monday until the plans are completed, and I did that for months until finally we received the finished treatment train plans. The next steps are working with Mosaic on land use, Hydro for service update, and architects/ engineers for building design. Dana Forrester: The only this we can do is continue to push these companies to work faster for us. Our hands are tied when dealing with Hydro and Mosaic, unfortunately they set what priority we are to them. Mark Super: When I was on the board It was my suggestion to fire Golder. Lucas Banton: We are a very small project for Golder, they normally work on very large projects, so our partnership was mismatched. Resident: If we build a treatment plant and convert, do we still control the water? Lucas Banton: Yes, if we build a plant and convert, the water and fire service will be services under the ACRD but the way the services are delivered will remain. Denis Francoeur: What is the \$35,000 Grant used for. Lucas Banton: The ACRD applied for this grant on behalf of the district, as an Improvement district we have limited access to grants. These funds will be used for 3rd party consultation and study regarding the advantages/disadvantages of conversion. There will be dedicated town hall meetings for this topic, and it is advised everyone attend, stay tuned for dates in the future. Mike Sparrow: What is the projected capacity of the lake and plant? Dave Arsnauld: Projections used were to meet a 25-year minimum, with the ability to add capacity at a future date, by means of addition treatment trains, and lake dredging. Mike Sparrow: Is the restriction of adding new water mains to the system put in place by VIHA? Lucas Banton/Wes Kovacs: Yes, it is a restriction placed by VIHA until we are compliant with the 4321 treatment standards. Bob East: Where will the new plant be located? Dave/Wes: Halfway up the first switchback, just past the white SCADA shed. Bob East: Is there any concerns regarding capacity of the lake?</p> |

Wes Kovacs: We can dig up the study that was conducted, as Dave said, it has been forecasted for 25 years with the ability to dredge the lake further.

Mike Sparrow: The water restrictions were on for an extended period, is that concerning?

Wes Kovacs: We follow the ACRD and the City during water restrictions, to get people to create good water conservation habits. Yes, last year we did see extended periods of drought. The lake level can visually appear very low, but we were not concerned with the level. It is more about creating good habits during drought periods. Once we saw precipitation the lake filled very quickly, and we are currently overflowing, with the ability to raise the reservoir.

6 REPORTS

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| R-1 | <p>Presentation and approval of Island Flow Controls Water Solutions Presented by Wes Kovacs, IFC March report</p> <p>Motion – “THAT the Island Flow Controls Water Solutions Maintenance report be accepted as presented”</p> <p>Moved: Charlaine Lacroix Seconded: Jennifer Smith Carried</p> |
| R-2 | <p>Presentation and approval of Fire Chief’s report *Slide show presentation</p> <p>Marina Gaiga: Do we need to have a ladder truck?</p> <p>Lucas Banton: Port Alberni will be letting go of theirs, if we had the room for it we could keep it here as it is valuable to the valley. But we do not currently require a ladder truck for our district.</p> <p>Lucas Banton: We have created strategies to save money where possible, especially in terms of purchasing. For example, when we purchased our SPU equipment, the standard for most departments is to buy it as a kit for approximately \$100,000. We were able to source our own equipment, spending only \$40,000 in the end.</p> <p>Marina Gaiga: Is there a possibility for the new hall to have an area to generate revenue?</p> <p>Lucas Banton: For now, we are focusing on working for the province on wildfire as a revenue stream. Since 2017 we have netted approximately \$400,000.</p> <p>Jamie McKinnon: What is the strategy for water main replacement.</p> <p>Wes Kovacs: Currently McGill Eng. Is working on surveying Cottam, Renton North, Moore, and Margot for main replacements. Our last major main replacement was Etone-to- Horne Lake in 2019/2020. We contracted it out, costing just under \$1,000,000. With 16km of AC pipe to replace, we cannot afford to replace mains at \$1 million/per km our population cannot bear that. Our strategy, which should begin this summer, is to utilize CCWWD staff as labour. And contract out the excavator work. Then Joe Woolls will approve the pipe installation before it is buried.</p> <p>Mark Super: Have there been any thought on renting out a portion of the old fire hall for revenue?</p> <p>Lucas Banton: We haven’t thought of that angle, if the public has any ideas, please forward that to us.</p> <ul style="list-style-type: none"> • Our strategy is to utilize existing space in the old fire hall for non-essential storage, this allows us to construct a smaller new hall, saving costs. |

Motion – "THAT the Fire Chief report be accepted as presented."

Moved: Jennifer Smith

Seconded: Dana Forrester

Carried

8 NEW BUSINESS

N-1

Topics presented from the floor

Tricia Bryant; brought concerns forward *(CCWW requested her to send her notes, as it was a lengthy discussion)

- **Tricia:** The feasibility study was done in 2007, 16 years ago, why hasn't it been constructed since?
Lucas: I couldn't speak for the individuals or board priorities at that time as I was not a part of it. Mike Sparrow was there during that time are you able to speak on the subject.
Mike: The feasibility study was conducted at that time. One aspect of the study talked about complications of the new hall location. Areas around the field were discussed, but there was a concern about icing during the winter at the Moore and Cherry Creek intersection, leaving for a call could be dangerous.
Lucas: Do you know the reason it wasn't built at that time?
Mike: Board priorities may have changed, and it was tabled.
Lucas: It would be irresponsible to continue to delay the project further. This continues to put our apparatus at risk if there was a seismic event.
Mike: Even if the fire hall ceases to exist, you would still be covered under mutual aid. Insurance would be covered under the 8km rule, as Port Alberni and Beaver creek are closer than 8km for the majority of the Cherry Creek area.
Lucas: That is speculation. As a valley, of course we help each other out. But that is not a sustained plan for coverage of the district.
- **Tricia:** I have experienced poor water quality when bathing my children, dirty, blue, and green water. Along with many boil water advisories last year. Our system needs to be maintained and we need to focus on the water system, not building a fire hall. We should be using all funds to focus on that.
Wes:
 - Firstly, water quality issues are a high priority for us, we have not received any formal water quality complaints for the past couple years. I highly encourage all residents to notify us as soon as possible if you are experiencing water quality problems. Our afterhours phone number is forwarded directly to my cell. I personally will answer and take water samples to be tested in the event there is a problem that is brought to our attention. We do experience turbidity events during heavy rainfall, these issues clear up quickly and Port Alberni also experiences this.
 - For the boil water advisories last year, there was not a water quality concern. We experienced a large water main break, which VIHA will automatically issue a boil water advisory in the event a break is severe. This advisory was extended because of the regulations required to lift an advisory. Our test samples consistently came back satisfactory and within regular limits. Unfortunately to lift a boil water advisory VIHA requires us to have tests returned with perfect results. Our results were satisfactory under normal conditions, but to lift the advisory it took time to obtain perfect results.
 - To be clear; the water service and fire department funds, budgets, and revenue are separate. Funds cannot be transferred between services for different projects. The water service currently has over \$2 million in the bank, allocated

for the water treatment plant, system maintenance, and system upgrades respectively.

- As I outlined to Jamie earlier; we do have a strategy for continued system improvements. It is our main priority behind the water treatment project.

N-2

2023 Elections

Each Nominee gave a short statement on their history and reasons for running.

- Dana Forrester (Current Chair of Trustees)
- Charlaine Lacroix (Current Trustee)
- Robert Babych
- Wendy Johnston
- Wayne Smith

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ADJOURNMENT

Election polls will remain open for a maximum of 1 (one) hour following the adjournment of the AGM.

MOTION:

“That the Board of Trustees adjourn the 2023 Annual General Meeting at 9:00pm.”

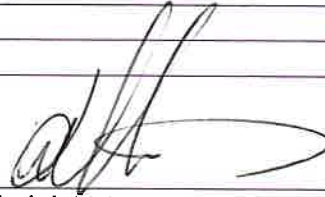
Moved Charlaine Lacroix

Seconded Jennifer Smith

CARRIED



Chair



Administrator