

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MINUTES

Held at the CCWWD Boardroom on August 20, 2025

Present

Chair Dana Forrester, Vice Chair Wayne Smith, Secretary, Charlaine Lacroix, Trustee Wendy Johnston, Wes Kovacs, Kate Messenger

Regrets

Robert Babych, Lucas Banton

1 CALL TO ORDER: 9:17am

2 LATE ITEMS

3 ADOPTION OF AGENDA

MOTION:

"That the Agenda, including late items, is adopted by the Board of Trustees, as presented."

Moved Wayne Smith

Seconded Wendy Johnston

CARRIED

4 ADOPTION OF MINUTES

August 6, 2025 Minutes of the First Monthly Meeting of the Board of Trustees

MOTION:

"That the Board of Trustees adopt the August 6, 2025 minutes as presented."

Moved Charlaine Lacroix

Seconded Wayne Smith

CARRIED

5 REPORTS

R-1 Joe Woolls, Island Flow Control Water Solutions Ltd – July 2025 Report

MOTION:

"THAT the Board of Trustees accept Joe Woolls Report for July 2025 as presented."

Moved Dana Forrester

Seconded Wendy Johnston

CARRIED

	R-2	Reporting of Finances: Financial Reports for the period ending July 31, 2025	
		<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since July 31, 2025; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since July 31, 2025.” <p>MOTION:</p> <p>“THAT the Board of Trustees approve the payment of the ER Steel shipping invoice as presented.”</p> <p>Moved: Dana Forrester Seconded: Wayne Smith CARRIED</p>	
		Moved	Dana Forrester
		Seconded	Wendy Johnston
		CARRIED	
	R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report	
		No Report	
	R-4	Water Service Report, Wes Kovacs	
	Continuations of Water	4	
	New Water Connections		
	BC One Calls	6	
		<p>MOTION:</p> <p>“THAT the Board of Trustees accept the Water Service Report for July 2025 as presented.”</p>	
		Moved	Wendy Johnston
		Seconded	Charlaine Lacroix
		CARRIED	
	7	NEW BUSINESS	
	N-1	<p>PSTrax</p> <ul style="list-style-type: none"> - Proposal for app-based maintenance, gear, facility, personnel checks - Currently ALL checks for all aspects of both services are pen/paper <p>Proposing Both Services adopt this and share the cost</p>	



		\$900 Purchase/setup fee (\$450 per service) \$2,760 Annual (\$1,430 per service)
		MOTION: "THAT the Board of Trustees approve the purchase of PSTrax as presented, pending the approval of Lucas Banton." Moved: Wayne Smith Seconded: Charlaine Lacroix CARRIED

8 OLD BUSINESS

O-1	Fire Hall Construction <ul style="list-style-type: none"> - Update on CM Role moving forward <ul style="list-style-type: none"> o Meeting with professionals
O-2	4-3-2-1 Treatment <ul style="list-style-type: none"> - Awaiting 50% Drawings SRW <ul style="list-style-type: none"> - Awaiting revised drawing for McGill Engineering <ul style="list-style-type: none"> o After that back to Mosaic for direction
O-3	Select Committees

9 ADJOURNMENT

MOTION:	
"That the Board of Trustees adjourn the August 20,2025 Regular Meeting at 10:33am."	
Moved	Dana Forrester
Seconded	Wendy Johnston
CARRIED	

	
Chair	Administrator

