

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MINUTES

**held at the Cherry Creek Waterworks District Boardroom
Wednesday, March 15, 2023**

Present Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Charlaine Lacroix, Wes Kovacs, Lucas Banton

Regrets

1 CALL TO ORDER: 5:05pm

2 LATE ITEMS

3 ADOPTION OF AGENDA

MOTION:

“That the Agenda, including late items, is adopted by the Board of Trustees, as presented.”

Moved Jennifer Smith

Seconded Charlaine Lacroix

CARRIED

4 ADOPTION OF MINUTES

February, 2023 Minutes of the Regular Meeting of the Board of Trustees

MOTION:

“That the Board of Trustees adopt the February 15, 2023 Regular Meeting minutes, as presented.”

Moved Dana Forrester

Seconded Jennifer Smith

CARRIED

5 REPORTS

R-1 Joe Woolls, Island Flow Control Water Solutions Ltd – February 2023 Report

MOTION:

“That the Board of Trustees accept Island Flow Control Water Solutions Ltd.’s February 2023 maintenance report, as presented.”

Moved Dana Forrester

Seconded Jennifer Smith

CARRIED

	R-2	Reporting of Finances: February 16 – March 15, 2023	
	<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since February 15, 2023; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since February 15, 2023.” 		
	Moved	Dana Forrester	
	Seconded	Jennifer Smith	
	CARRIED		
	R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report	
	<p>MOTION:</p> <p>“THAT the Board of Trustees accept the Fire Chief Report for March 2023 as presented.”</p>		
	Moved	Charlaine Lacroix	
	Seconded	Jennifer Smith	
	CARRIED		
	R-4	Overall Report, Wes Kovacs CCWW	
	<p>MOTION:</p> <p>“THAT the Board of Trustees accept the Waterboard Overall Report for March 2023 as presented.”</p>		
	Moved	Charlaine Lacroix	
	Seconded	Dana Forrester	
	CARRIED		
6	WATER BOARD & FIRE DEPT CORRESPONDENCE		
	C-1	Continuations of Water	0
	C-2	New Water Connections	0
	C-3	BC One Calls	6
	C-4	March 15th Morning Meeting Minutes	
	C-5	Mosaic – Lease Payment	
	C-6	Mosaic MOU and Road Work	
	<p>MOTION:</p> <p>“THAT the Board of Trustees accept the Water Board correspondence as presented.”</p>		
	Moved	Charlaine Lacroix	
	Seconded	Jennifer Smith	
	CARRIED		

7 NEW BUSINESS

N-1

- 2023 Parcel; Tax and Tolls increase.
- Inflation high for 2022 at 8%,
 - Tax and tolls budgeted at 355K & 450K for the second year, now that our accounts in Amaise are beginning to be more accurate, proposed increase to tax and tolls of between 4 – 4.2% to match the budget
 - o Single family Tolls would be: \$130/qtr
 - o Single family Tax would be: \$430/yr

REVENUE		ACTUAL	BUDGET
S/A Code		2022	2023
4021	Parcel Tax	\$ 336,594.57	\$ 355,000.00
4020	Water Tolls	\$ 430,873.00	\$ 450,000.00

Discussed that we have suppressed increases for a couple years due to covid, we need to do a higher increase this year to catch up, rather and smaller increases every year.

THEREFORE;

Taxation Bylaw 2023

MOTION:

“THAT the Board of Trustees approve the 2023 Taxation bylaw No. 304 as presented, with the addition of a 8% overall increase.”

Moved: Dana Forrester

Seconded: Charlaine Lacroix

CARRIED

Tolls Bylaw 2023

MOTION:

“THAT the Board of Trustees approve the 2023 Tolls amendment bylaw No. 305 as presented, with the addition of a 8% overall increase.”

Moved: Dana Forrester

Seconded: Charlaine Lacroix

CARRIED

N-2


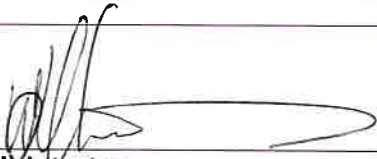
MOTION:

“THAT the Board of Trustees appoint the following staff as listed for the 2023 Election; Wes Kovacs as Returning Officer, Kate Messenger as Deputy Returning Officer and Poll Clerk, Chantelle Knudson as Poll Clerk and Scrutineer, Lucas Banton as Scrutineer.”

Moved: Dana Forrester

Seconded: Jennifer Smith

CARRIED

8	OLD BUSINESS	
	O-1	
9	ADJOURNMENT	
	MOTION: " That the Board of Trustees adjourn the March 15, 2023 Regular Meeting at 7:19pm."	
	Moved	Jennifer Smith
	Seconded	Dana Forrester
	CARRIED	
	 	
Chair	Administrator	