

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MINUTES

**held at the Cherry Creek Waterworks District Boardroom
Wednesday, May 24, 2023**

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Wayne Smith, Wes Kovacs
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Regrets	Trustee Robert Babych, Lucas Banton
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1	CALL TO ORDER: 9:19am
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2	LATE ITEMS
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3	ADOPTION OF AGENDA
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MOTION:

“That the Agenda, including late items, is adopted by the Board of Trustees, as presented.”

Moved	Jennifer Smith
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Seconded	Dana Forrester
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CARRIED

4	DELEGATES
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- Regional Director Cherry Creek Electoral Area F Mike Sparrow
 - CCWW and Regional Director getting acquainted with each other and opening dialog makes it easier to direct appropriate questions back and forth between the two parties.
 - Regional Director has been getting questions surround water, garbage collection, and street lighting. Will be forwarding questions pertaining to the Improvement District as they arise.
 - Previously Cherry Creek voted on the ‘Tri-Color’ garbage collection, the subject will be brought up again in the future under a different format.
 - Benefits of asset management plans; Beaver Creek Fire supplied as an example.
 - Wes Kovacs: Great to see other examples, we have recently completed the CCFD asset management plan and will be revising the waterworks AMP with McGill Engineering.
 - Beaver Creek has raised their development cost charge bylaw.
 - Wes Kovacs: Thank you for the update, we will need to review ours and ensure it is also in line with our surrounding communities.
 - City watermain break, are there opportunities to share inventory during emergencies?
 - Wes Kovacs: We have worked with our surrounding waterworks in the past and are always open to working together.
 - Your tender was purchased with a stainless-steel water tank, as well as lined high volume hose could be used to distribute potable water during an emergency.
 - Wes Kovacs: That is great information, we will investigate requirements to deliver potable water with this equipment.
 - Wendy Johnston: Why do building permits take so long?

	<ul style="list-style-type: none"> ▪ Mike Sparrow: It is a process that goes through many different departments. Unfortunately, it is what it is. If you need to subdivide the process is extended even longer. The ACRD is trying to speed this process up. • Also working on streamlining the mailing and public notice process <ul style="list-style-type: none"> ▪ Dana Forrester: There has been confusion with the ACRD signs being placed across the street from the waterworks office. • ACRD and Mike Sparrow will be looking at more town hall meetings in Cherry Creek to involve the public more.
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	ADOPTION OF MINUTES
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5	ADOPTION OF MINUTES	
	May 3, 2023	Minutes of the Regular Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the May 3, 2023 Regular Meeting minutes, as presented."	
	Moved	Dana Forrester
	Seconded	Wendy Johnston
	CARRIED	

	REPORTS
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6	REPORTS	
	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – April 2023 Report
	MOTION: "That the Board of Trustees accept Island Flow Control Water Solutions Ltd.'s April 2023 maintenance report, as presented."	
	Moved	Jennifer Smith
	Seconded	Wayne Smith
	CARRIED	

	R-2	Reporting of Finances: May 3 - 24, 2023
	"That the Board of Trustees accept and approve the following: <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since May 2, 2023; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since May 2, 2023." 	
	Moved	Jennifer Smith
	Seconded	Dana Forrester
	CARRIED	

	R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report
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NO REPORT
 Wes Kovacs Verbal Update:
 - Truck 34 has been deployed to Fort St. John for wildfires with Lucas and Ryan Devries

R-4 Overall Report, Wes Kovacs CCWW

MOTION:
 "THAT the Board of Trustees accept the Waterboard Overall Report for May 2023 as presented."
 Moved Dana Forrester
 Seconded Wendy Johnston
 CARRIED

7 WATER BOARD & FIRE DEPT CORRESPONDENCE

C-1	Continuations of Water	0
C-2	New Water Connections	2
C-3	BC One Calls	3
C-4	CCWWD and Mosaic 2023 Water purveyor Meeting	
C-5	Improvement District Borrowing Update	

MOTION:
 "THAT the Board of Trustees accept the Water Board correspondence as presented."
 Moved Jennifer Smith
 Seconded Wayne Smith
 CARRIED

8 NEW BUSINESS



N-1	New Connections x 2 – 2996 Highmoor Rd
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9 OLD BUSINESS

None

10 ADJOURNMENT

MOTION:
 "That the Board of Trustees adjourn the May 24, 2023 Regular Meeting at 10:46am."
 Moved Dana Forrester
 Seconded Jennifer Smith
 CARRIED

 Chair	 Administrator
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